

TOWN OF GROTTTOES
Home Occupation Application

The applicant must provide the following information to support their application:

1. Evidence that the certified County Fire Inspector has approved the proposed use of the structure.
2. A plan for customer parking (if applicable).

Applicant Name (Print): _____

Applicant Address: _____

Phone Number: _____ **Fax Number:** _____

Please provide a brief description explaining the proposed occupation (attach an additional explanation if necessary).

***Is applicant the owner of the property for which the permit is requested?** Yes No

If no, you are required to submit with this application a letter from the property owner stating that they have no objections to said business being conducted. Please include owner name, address, and phone number.

By signing this application, the applicant agrees to the following provisions:

- (1) The home occupation shall be operated only by members of the family residing on the premises.
- (2) The home occupation, when restricted to the main building, shall not occupy more than 50% of the floor area within said building.
- (3) The home occupation shall not generate excessive traffic or produce obnoxious odors, glare, noise vibration, electrical disturbance, radioactivity or other conditions detrimental to the character of the surrounding area and in general shall give no evidence of non-residential character of use other than through the use of a sign meeting requirements for professional nameplates, as spelled out in code section 100-101C.
- (4) The building in which the home occupation is to be located must be an existing structure ready for occupancy and not a proposed structure.
- (5) The Zoning Administrator may require additional off-street parking after review of the application.
- (6) Whenever the applicant ceases to occupy the premises for which the home occupation permit is issued, the permit shall expire.
- (7) Should the holder of such a permit fail to exercise the same for any period of six consecutive months, the permit shall expire.
- (8) The permit shall also expire should the Town Council find that the holder has violated the conditions of said permit.

The undersigned declares that the above statements and those contained in any exhibits transmitted to the Town of Grottoes are true.

Applicant (signature): _____ Date: _____

FOR ADMINISTRATIVE USE ONLY:

Which district is said property located in? _____

Issued a Zoning Permit? Yes No

Issued a Business License? Yes No

Date Approved: _____